



## **PROFESSIONAL ADVISORY COMMITTEE (PAC) INTERPROFESSIONAL RESEARCH AWARD PROGRAM**

### **DESCRIPTION**

The PAC Interprofessional Research Award Program supports health professionals engaging in independent research activities at St. Joseph's Healthcare Hamilton. These awards aim to foster ongoing research activity conducted by professionals from across the health disciplines, facilitate initial pilot data to support future external research funding applications, and serve as a catalyst to take new research ideas to action. Special consideration will be given to submissions promoting interdisciplinary research and to those that involve more than 1 of the professions represented by the PAC. New/novice researchers may apply with the support of a research mentor.

### **PROCESS**

The PAC Interprofessional Research Award competition consists of a single application process for eligible independent researchers. The deadline to apply is by 11:59 pm on April 30<sup>th</sup>. All applicants will be notified of the results in July.

### **FUNDING**

The program will award grants of up to \$10,000.00 and funding would generally start in September. The number of awards on offer for any given year's competition is dependent upon funding availability and will be communicated on The Research Institute [website](#).

Funds may be used for:

- Reimbursing research participants for involvement in a research study and/or to cover the costs related to participation (e.g., parking)
- Costs related to the conduct of the research study (e.g., lab costs, materials, etc.)
- Costs related to statistical consultation or support for data analysis, or to support the salary of a research staff member.
- Expenses related to the dissemination of study findings at a conference or symposium

Expenses related to the research study that align with the budget as stated in the application and spent in accordance with the Research Institute's Finance Policies, available on the [website](#).

## PROJECT PROPOSAL

The research project must conform to the following requirements:

1. The timeline for the project's completion must be clearly stipulated, and must start in the fiscal year of the award competition.
2. Must include a budget of how the funds will be allocated.

## APPLICANT ELIGIBILITY

1. Applicants must be a member of a health professional discipline or group represented at the PAC at SJHH in a permanent position (i.e., Addiction Services, Audiology, Clinical Nutrition, Diagnostic Services, Dialysis Technology, Medical Laboratory Technology, Nursing, Occupational Therapy, Peer Support, Pharmacy, Physiotherapy, Polysomnography, Psychology, Respiratory Services, Social Work, Speech-Language Pathology, Spiritual Care, Therapeutic Recreation, Vocational Resources).
2. **Applicants must have the support of their manager to protect the time needed to carry out the research project.** Award recipients will no longer be eligible for this award if they are not able to dedicate adequate time to the project because of conflicts or other commitments, or if for any other reason the project cannot be completed.
3. If the applicant has never engaged in independent research, a research mentor and letter of support from the mentor is required.

## PREPARATION OF APPLICATION

Please go to the Research Institute of St. Joe's Hamilton [website](#) to access the application. **Applicants must submit their application no later than 11:59pm EST on April 30<sup>th</sup>.**

**Late or incomplete submissions will not be accepted under any circumstance.**

## REVIEW PROCESS

Applications will be reviewed by a committee, representing various health professional disciplines and an independent group of researchers (hereinafter referred to as the "Committee"), struck by the Scientific Director. A peer review process of the application will be conducted by the Committee.

The review criteria for the Application includes:

- Originality
- Background preparation
- Research Project – Design, Feasibility and, Impact of the proposed project
- Publication Activity and Research Track Record – for experienced researchers and the mentors for new investigators
- Research potential of the Applicant and how the project fits with career development
- Impact of the project on interprofessional practice

## **NOTIFICATION of AWARDS**

The following conditions will be observed when notifying candidates on the status of their application:

- The recommendations of the Committee will be forwarded to the Scientific Director who is the final authority for approval
- The deliberations of the Committee are confidential.
- All awardee(s) will be required to sign a terms and conditions agreement prior to receipt of funding.
- All Applicants will be notified of the results of their application in July

## **REPORTING REQUIREMENTS**

The award recipient must complete and submit an annual progress report on the anniversary of their award funding. This report will be reviewed by the Scientific Director and the recipient will be notified accordingly. A final report will be due to The Research Institute of St. Joe's Hamilton upon completion of the project.

There will be no option for renewal of a PAC Interprofessional Research Award, previously successful researchers are able to apply to future competitions.

Upon request, an in-person or recorded presentation of the research findings will be made to the SJHH community, including but not limited to; the PAC *Best Practices Open House* or the RSJ-H *Celebrate Research* event and awards ceremony.